

Wahkiakum PUD is helping its customers reduce their monthly electric bills and make their workplace more comfortable through its lighting program. Under the Non-Residential Lighting Rebate Program Wahkiakum PUD may be able to pay a portion of the cost to retrofit existing lighting in Wahkiakum County.



PROGRAM GUIDELINES

Customer eligibility:

- **Pre-approval is required for all utility rebate programs prior to installation** and expires sixty (60) days after approval – projects that require longer than sixty days to complete must obtain special approval from Wahkiakum PUD.
- Must be a current commercial, industrial or agricultural electric customer of Wahkiakum PUD.
- Customer must participate in onsite inspection(s) and documentation requirements as required by utility to verify eligibility and installation of materials/equipment.
- Funds for this program are limited. This program is offered on a first-come, first-served basis and is effective until funding is expended or the program ends. Wahkiakum PUD reserves the right to deny an application, modify or discontinue this program without prior notice at the PUD's sole discretion and reserves the right to determine eligibility and the right to verify equipment and materials installed. Incomplete projects may not qualify for rebates.

Pre-condition characteristics of conditioned space:

- Must be used primarily for non-residential purposes.
- Must have a minimum of one year of active, electric services (new construction is not eligible).

Post-condition qualifying contractor and equipment selection:

- Customer may opt to self-install or select a contractor licensed, insured and bonded to work in Washington State; visit [WA State Department of Labor & Industries](https://www.wa.gov/industry) or contact Wahkiakum PUD to confirm contractor eligibility.
- Customers must capture project data in the current Online Lighting Calculator and submit it to Wahkiakum PUD for review and approval; the lighting calculator tool will capture project data reports, projected energy savings, reimbursement levels and eligible equipment specifications. Email Wahkiakum PUD at cs@wahkiakumpud.org to request access to the Online Lighting Calculator and get assigned a username and password.
- Projects reporting a Luminaire Level Lighting Control measure have the following additional requirements:
 - The control product must be listed on the Design Lights Consortium Networked Lighting Control Qualified Products List (<https://designlights.org/qpl/>) as meeting Technical Requirements for NLC5.0 or later, and
 - The control product model number must be included in the "Notes" section of each Measure within the lighting calculator.
- Project must achieve at least a 10 percent kWh reduction, as determined by the lighting calculator. For calculated measures, the minimum payment to the end-user is \$5 per measure, and the fully adjusted savings, as determined by the lighting calculator, must be at least 10 percent per measure.
- Customer is responsible for checking with and fulfilling any state, county, city government and/or homeowner's association codes, ordinances, local conditions, restrictions, rules and regulations and obtaining any required building permits when installing measures.

REBATE RATES

Rebate amount cannot exceed 70% of the total cost of the project. Projects saving 200,000 kWh or more, as determined by the lighting calculator, may, at the District's discretion be converted to a 100 percent calculated incentive.

- Project energy savings, reimbursement levels and equipment specifications are found within the lighting calculator spreadsheets, and the spreadsheets capture the completed information during the invoicing process. Incentive rates vary.

DOCUMENTATION CHECKLIST

Prior to Installation

To receive pre-approval, submit the following documentation to Wahkiakum PUD before installation of equipment:

1. Wahkiakum PUD's Non-Residential Lighting Rebate Pre-Qualification Request Form
2. Wahkiakum PUD Online Lighting Calculator (contact Wahkiakum PUD to request access to the calculator and get assigned a username and password). Wahkiakum PUD can assist with this.
3. Provide Wahkiakum PUD the spec sheets for all proposed new lighting
4. Participate in onsite pre-inspection as required by utility to verify eligibility

After Installation

The following documentation must be provided to Wahkiakum PUD within 14 days of installation:

1. Request final onsite post-inspection from Wahkiakum PUD to verify compliance guidelines
2. Equipment/contractor invoice showing:
 - a. physical address of installation
 - b. order or purchase date
 - c. measure requirements have been met (i.e. manufacturer, model number, type and quantity of equipment or product installed/used)
 - d. size
 - e. quantity of equipment installed
 - f. total cost (including installation)
3. Verification installation has cleared all required building and/or electrical permits

**To learn more, contact Wahkiakum PUD at
360-795-3266 or 360-465-2171 or visit www.wahkiakumpud.org**



Non-Residential LED Lighting Rebate Pre-Qualification Request Form

PRE-QUALIFICATION REQUEST: Pre-approval is required and expires sixty (60) days after approval.

Name of business		Estimated install date	
Physical address		PUD account number	
Rebate mailing address			
Property owner		Phone	
Business owner		Phone	
Year building built		Square footage of lighted space	Estimated Cost
Primary use of space: describe the nature of business (i.e. what services or goods do you provide, grow or manufacture in this space)			

INSTALLATION INFORMATION & NEW EQUIPMENT

Baseline eligibility checklist	1. Is this a newly constructed facility or exterior area with new lighting fixtures? ☐ Yes ☐ No 2. Is this a newly constructed addition to an existing facility that adds usable floor area? ☐ Yes ☐ No 3. Is the project a major renovation requiring a whole building permit? ☐ Yes ☐ No 4. Is there a significant change in occupancy type (i.e. office to food service, etc.)? ☐ Yes ☐ No
Please select one	☐ Project will be a self-install ☐ Project will be installed by a contractor If applicable, Contractor name: _____ Phone: _____ Contractor license number: _____
Please briefly describe your retrofit lighting project	
If proposed lighting is in a heated space, what is your current heat source (list all that apply)	
SIGNATURE and DISCLAIMER Applicant is responsible for adhering to Program Guidelines. Wahkiakum PUD hereby disclaims any and all implied warranties (including but not limited to implied warranties of merchantability or fitness for a particular purpose) and shall not be responsible for any representation or promise with respect to the equipment, materials or labor required for the installation of energy efficiency measures on the premises, or the cost of such equipment, materials and labor. By signing this form, I understand that Wahkiakum PUD will make the final determination of any incentive that I may receive. Programs are subject to change without notice.	
Property owner signature: 	Date: _____
Optional Release: By owner signing below I release my utility rebate to be paid directly to the installation company. 	

To obtain pre-approval, submit form to Wahkiakum PUD:

By Fax: 360-795-8441 or Email: cs@wahkiakumpud.org

By Mail: PO Box 248, Cathlamet WA 98612

In Person: 45 River Street, Cathlamet WA 98612

Questions? Contact Wahkiakum PUD:

Phone: (360) 795-3266 or (360) 465-2171

Online: www.wahkiakumpud.org