

*Wahkiakum PUD is helping its commercial customers reduce their monthly electric bills and make their workplace more comfortable through its weatherization program. Under the Commercial Insulation Rebate Program Wahkiakum PUD may be able to pay a portion of the cost to insulate the exterior shell of electrically-heated commercial buildings.*



### PROGRAM GUIDELINES

#### Customer eligibility:

- **Pre-approval is required for all utility rebate programs prior to installation** and expires sixty (60) days after approval – projects that require longer than sixty days to complete must obtain special approval from Wahkiakum PUD.
- Must be a current commercial electric customer of Wahkiakum PUD.
- Customer must participate in onsite inspection(s) and documentation requirements as required by utility to verify eligibility and installation of materials/equipment.
- Funds for this program are limited. This program is offered on a first-come, first-served basis and is effective until funding is expended or the program ends. Wahkiakum PUD reserves the right to deny an application, modify or discontinue this program without prior notice at the PUD's sole discretion and reserves the right to determine eligibility and the right to verify equipment and materials installed. Incomplete projects may not qualify for rebates.

#### Pre-condition characteristics of conditioned space:

- Must be used primarily for commercial purposes.
- The primary heating system must be electric.
- The existing insulation value must be between R-0 and R-5.
- Space must be electrically heated; spaces without electric heating and/or cooling equipment, such as a garage or basement are not eligible for rebate.
- Must have a minimum of one year of active, electric services (new construction is not eligible).

#### Post-condition qualifying contractor and equipment selection:

- Installation contractor must be licensed, insured and bonded to work in Washington State (self-install does not qualify for rebate); visit [WA State Department of Labor & Industries](http://www.wa.gov) or contact Wahkiakum PUD to confirm contractor eligibility.
- The installation of insulation in wall or attic/roof spaces will be per the levels shown in the rebate rates section.
- Installation of insulation in floor or crawl spaces is not eligible.
- Customer is responsible for checking with and fulfilling any state, county, city government and/or homeowner's association codes, ordinances, local conditions, restrictions, rules and regulations and obtaining any required building permits when installing measures.

**To learn more, contact Wahkiakum PUD at  
360-795-3266 or 360-465-2171 or visit [www.wahkiakumpud.org](http://www.wahkiakumpud.org)**

## REBATE RATES

Rebate amount cannot exceed the total cost of the project.

LOCATION AND R VALUE	PAYMENT PER SQUARE FOOT
<b>Attic/roof insulation</b>	
≤R-5 to R-19	\$1.35
≤R-5 to R-30	\$1.40
≤R-5 to R-49	\$1.50
<b>Wall insulation</b>	
≤R-5 to R-11	\$0.75
≤R-5 to R-19	\$1.00

## DOCUMENTATION CHECKLIST

### Prior to Installation

To receive pre-approval the following must be completed before installation of equipment:

1. Wahkiakum PUD's Commercial Insulation Rebate Pre-qualification Request Form
2. Select a qualifying contractor and qualified equipment
3. Obtain necessary building permits (if applicable):
  - Out of town limits: Wahkiakum County Building & Planning (360-795-3067)
  - In town limits: Town of Cathlamet (360-795-3203)

### After Installation

The following documentation must be provided to Wahkiakum PUD within 14 days after installation:

1. Request final inspection from Wahkiakum PUD to verify compliance guidelines
2. Provide Wahkiakum PUD the equipment or contractor invoice showing:
  - Physical address of installation
  - Installation date
  - Details required for each component retrofitted:
    - a. Building component(s) retrofitted (i.e. attic, roof and/or walls)
    - b. Square footage of each of the components insulated
    - c. R-values of pre **and** post-retrofit insulation for each component insulated
    - d. Type and quantity of insulation for each component insulated (plus bag count if applicable)
    - e. Cost
3. Verification installation has cleared all required building and/or electrical permits (if applicable)

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# Commercial Insulation Rebate Pre-Qualification Request Form

**PRE-QUALIFICATION REQUEST:** Pre-approval is required and expires sixty (60) days after approval.

Name of business		Projected install date	
Physical address		PUD account number	
Mailing address			
Primary contact		Phone	
Secondary contact		Phone	
Primary use of conditioned space. Please describe the nature of your business (i.e. what services or goods do you provide, grow or manufacture in this conditioned space):			Square footage of conditioned space
Year building built	Building Type:	<input type="checkbox"/> Lodging <input type="checkbox"/> Hospital <input type="checkbox"/> Restaurant <input type="checkbox"/> School, K-12 <input type="checkbox"/> Warehouse <input type="checkbox"/> Office, Small (Less than 5,000 sf) <input type="checkbox"/> Retail, Small (Less than 5,000 sf) <input type="checkbox"/> Retail, Medium (5,000-50,000 sf) <input type="checkbox"/> Retail, Large (50,000-100,000 sf) <input type="checkbox"/> Office, Medium (5,000-50,000 sf) <input type="checkbox"/> Other (include sf) _____	

### INSTALLATION INFORMATION

Installation Company	Phone		Estimated cost	
Existing Equipment	Space 1	Space 2	Space 3	Space 4
Existing insulation location ( <i>select all that apply</i> )	<input type="checkbox"/> Attic <input type="checkbox"/> Roof <input type="checkbox"/> Wall	<input type="checkbox"/> Attic <input type="checkbox"/> Roof <input type="checkbox"/> Wall	<input type="checkbox"/> Attic <input type="checkbox"/> Roof <input type="checkbox"/> Wall	<input type="checkbox"/> Attic <input type="checkbox"/> Roof <input type="checkbox"/> Wall
Is existing insulation R value R5 or less?	<input type="checkbox"/> Yes <input type="checkbox"/> No* ( <i>*project is not eligible for incentives</i> )	<input type="checkbox"/> Yes <input type="checkbox"/> No* ( <i>*project is not eligible for incentives</i> )	<input type="checkbox"/> Yes <input type="checkbox"/> No* ( <i>*project is not eligible for incentives</i> )	<input type="checkbox"/> Yes <input type="checkbox"/> No* ( <i>*project is not eligible for incentives</i> )
Existing electric heat source ( <i>if neither applies space is not eligible for rebate</i> )	<input type="checkbox"/> Electric Resistance <input type="checkbox"/> Heat Pump	<input type="checkbox"/> Electric Resistance <input type="checkbox"/> Heat Pump	<input type="checkbox"/> Electric Resistance <input type="checkbox"/> Heat Pump	<input type="checkbox"/> Electric Resistance <input type="checkbox"/> Heat Pump
Proposed insulation location and R value	Attic/Roof <input type="checkbox"/> ≤ R-19 <input type="checkbox"/> ≤ R-30 <input type="checkbox"/> ≤ R-49	Attic/Roof <input type="checkbox"/> ≤ R-19 <input type="checkbox"/> ≤ R-30 <input type="checkbox"/> ≤ R-49	Attic/Roof <input type="checkbox"/> ≤ R-19 <input type="checkbox"/> ≤ R-30 <input type="checkbox"/> ≤ R-49	Attic/Roof <input type="checkbox"/> ≤ R-19 <input type="checkbox"/> ≤ R-30 <input type="checkbox"/> ≤ R-49
	Wall <input type="checkbox"/> ≤ R-11 <input type="checkbox"/> ≤ R-19	Wall <input type="checkbox"/> ≤ R-11 <input type="checkbox"/> ≤ R-19	Wall <input type="checkbox"/> ≤ R-11 <input type="checkbox"/> ≤ R-19	Wall <input type="checkbox"/> ≤ R-11 <input type="checkbox"/> ≤ R-19
Proposed square feet of insulation				
Have you applied for building and/or electrical permits	<input type="checkbox"/> Yes* <input type="checkbox"/> No <input type="checkbox"/> Not required *If yes, what agency issued the permit(s) _____			

### SIGNATURE and DISCLAIMER

Applicant is responsible for adhering to Program Guidelines. Wahkiakum PUD hereby disclaims any and all implied warranties (including but not limited to implied warranties of merchantability or fitness for a particular purpose) and shall not be responsible for any representation or promise with respect to the equipment, materials or labor required for the installation of energy efficiency measures on the premises, or the cost of such equipment, materials and labor. By signing this form, I understand that Wahkiakum PUD will make the final determination of any incentive that I may receive. Programs are subject to change without notice.

Homeowner signature:	Date:
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**Optional Release:** By homeowner signing below I release my utility rebate to be paid directly to the installation contractor.



To obtain pre-approval, submit form to Wahkiakum PUD:

By Fax: 360-795-8441 or Email: [cs@wahkiakumpud.org](mailto:cs@wahkiakumpud.org)

By Mail: PO Box 248, Cathlamet WA 98612

In Person: 45 River Street, Cathlamet WA 98612

Questions? Contact Wahkiakum PUD:

Phone: (360) 795-3266 or (360) 465-2171

Visit us on the web at [www.wahkiakumpud.org](http://www.wahkiakumpud.org)