

Wahkiakum PUD is helping its non-residential customers reduce their monthly electric bills and make their workplace more comfortable through its weatherization program. Under the Windows Rebate Program Wahkiakum PUD may be able to pay a portion of the cost to replace the windows or install secondary windows (sometimes referred to window inserts, secondary glazing systems, or window retrofit panels) of electrically-heated buildings.



PROGRAM GUIDELINES

Customer eligibility:

- **Pre-approval is required for all utility rebate programs prior to installation** and expires sixty (60) days after approval – projects that require longer than sixty days to complete must obtain special approval from Wahkiakum PUD.
- Must be a current non-residential electric customer of Wahkiakum PUD.
- Customer must participate in onsite inspection(s) and documentation requirements as required by utility to verify eligibility and installation of materials/equipment.
- Funds for this program are limited. This program is offered on a first-come, first-served basis and is effective until funding is expended or the program ends. Wahkiakum PUD reserves the right to deny an application, modify or discontinue this program without prior notice at the PUD's sole discretion and reserves the right to determine eligibility and the right to verify equipment and materials installed. Incomplete projects may not qualify for rebates.

Pre-condition characteristics of conditioned space:

- Must be used primarily for commercial purposes.
- The primary heating system must be electric.
- **Prime Window Replacement:** The pre-existing windows must be single-pane, single-pane with storms, or double-paned metal-frame windows.
- **Secondary Window Retrofit:** The pre-existing windows must be single-pane glass.
- Spaces without electric heating, such as a garage or basement are not eligible for rebate.
- Must have a minimum of one year of active, electric services (new construction is not eligible).

Post-condition qualifying contractor and equipment selection:

- Customer may opt to self-install windows or select a contractor licensed, insured and bonded to work in Washington State; visit [WA State Department of Labor & Industries](https://www.wa.gov/department-of-labor-and-industries) or contact Wahkiakum PUD to confirm contractor eligibility.
- **Prime Window Replacement:** Installation of replacement window assemblies that have a National Fenestration Rating Council-rated U-value of 0.30 or lower.
- **Secondary Window Retrofit:** This measure doesn't require replacing the existing glass or window frames, and generally doesn't alter the existing window aesthetics (i.e., historic buildings) or exterior appearance of the building. Installed products must have one or more low-E coatings resulting in an overall solar heat gain coefficient (SHGC Overall) of 0.55 or less and have a center-of-glass U-factor (UCOG) less than or equal to 0.20.
- Customer is responsible for checking with and fulfilling any state, county, city government and/or homeowner's association codes, ordinances, local conditions, restrictions, rules and regulations and obtaining any required building permits when installing measures.

REBATE RATES

Rebate amount cannot exceed the total cost of the project.

- **Prime** Window Replacement Rebate: \$9.00 per square foot of approved windows replaced
- **Secondary** Window Retrofit Rebate: \$3.00 per square foot of approved window retrofits

DOCUMENTATION CHECKLIST

Prior to Installation

To receive pre-approval submit the following documentation to Wahkiakum PUD before installation of equipment:

1. Wahkiakum PUD Non-Residential Windows Rebate Pre-qualification Request Form
2. Participate in onsite PUD windows pre-inspection

After Installation

The following documentation must be provided to Wahkiakum PUD within 14 days of installation:

1. Notify utility and participate in onsite post-inspection as required to verify eligibility
2. U-Value Verification Documentation:
 - a. **Prime Window Replacement:** NFRC stickers from windows documenting U-value for each window installed, <or>
 - b. **Secondary Window Retrofit:** Product Specification Sheet (also referred to as cut sheet) that documents SHGC and U-factor
3. Equipment or contractor invoice showing:
 - a. Physical address of installation
 - b. Order or purchase date
 - c. Size and quantity of products installed
 - d. Verification of safety glass (if applicable)
 - e. Cost

**To learn more, contact Wahkiakum PUD at
360-795-3266 or 360-465-2171 or visit www.wahkiakumpud.org**



Non-Residential Windows Rebate Pre-Qualification Request Form

PRE-QUALIFICATION REQUEST: Pre-approval is required and expires sixty (60) days after approval.

Name of business			Estimated install date		
Physical address			PUD account number		
Rebate mailing address					
Property owner			Phone		
Business owner			Phone		
Year building built		Square footage of heated space		Estimated cost	
Primary use of space: describe the nature of your business (i.e. what services or goods do you provide, grow or manufacture in this space):					

INSTALLATION INFORMATION & NEW EQUIPMENT

Please select one	☐ Project will be a self-install ☐ Project will be installed by a contractor					
	If applicable, Contractor name: _____ Phone: _____					
	Contractor license number: _____					
	Existing heat source	Existing type	New window type	Location	Count	Approx ft ²
SPACE 1	☐ Air source heat pump ☐ Zonal or forced air furnace	☐ Single pane ☐ Double pane metal	☐ Prime replacement ☐ Secondary retrofit			
SPACE 2	☐ Air source heat pump ☐ Zonal or forced air furnace	☐ Single pane ☐ Double pane metal	☐ Prime replacement ☐ Secondary retrofit			
SPACE 3	☐ Air source heat pump ☐ Zonal or forced air furnace	☐ Single pane ☐ Double pane metal	☐ Prime replacement ☐ Secondary retrofit			
SPACE 4	☐ Air source heat pump ☐ Zonal or forced air furnace	☐ Single pane ☐ Double pane metal	☐ Prime replacement ☐ Secondary retrofit			
SPACE 5	☐ Air source heat pump ☐ Zonal or forced air furnace	☐ Single pane ☐ Double pane metal	☐ Prime replacement ☐ Secondary retrofit			
SPACE 6	☐ Air source heat pump ☐ Zonal or forced air furnace	☐ Single pane ☐ Double pane metal	☐ Prime replacement ☐ Secondary retrofit			
SPACE 7	☐ Air source heat pump ☐ Zonal or forced air furnace	☐ Single pane ☐ Double pane metal	☐ Prime replacement ☐ Secondary retrofit			

SIGNATURE and DISCLAIMER

Applicant is responsible for adhering to Program Guidelines. Wahkiakum PUD hereby disclaims any and all implied warranties (including but not limited to implied warranties of merchantability or fitness for a particular purpose) and shall not be responsible for any representation or promise with respect to the equipment, materials or labor required for the installation of energy efficiency measures on the premises, or the cost of such equipment, materials and labor. By signing this form, I understand that Wahkiakum PUD will make the final determination of any incentive that I may receive. Programs are subject to change without notice.

Property owner signature: 	Date:
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Optional Release: By owner signing below I release my utility rebate to be paid directly to the installation contractor.



To obtain pre-approval, submit form to Wahkiakum PUD:

By Fax: 360-795-8441 or Email: cs@wahkiakumpud.org

By Mail: PO Box 248, Cathlamet WA 98612

In Person: 45 River Street, Cathlamet WA 98612

Questions? Contact Wahkiakum PUD:

Phone: (360) 795-3266 or (360) 465-2171

Online: www.wahkiakumpud.org