



45 River Street, PO Box 248  
Cathlamet, WA 98612

## Commercial Windows Rebate Program

*Wahkiakum PUD is helping its commercial customers reduce their monthly electric bills and make their workplace more comfortable through its weatherization program. Under the Commercial Windows Rebate Program Wahkiakum PUD may be able to pay a portion of the cost to replace the windows of electrically-heated buildings.*



### PROGRAM GUIDELINES

#### Customer eligibility:

- **Pre-approval is required for all utility rebate programs prior to installation** and expires sixty (60) days after approval – projects that require longer than sixty days to complete must obtain special approval from Wahkiakum PUD.
- Must be a current commercial electric customer of Wahkiakum PUD.
- Customer must participate in onsite inspection(s) and documentation requirements as required by utility to verify eligibility and installation of materials/equipment.
- Funds for this program are limited. This program is offered on a first-come, first-served basis and is effective until funding is expended or the program ends. Wahkiakum PUD reserves the right to deny an application, modify or discontinue this program without prior notice at the PUD's sole discretion and reserves the right to determine eligibility and the right to verify equipment and materials installed. Incomplete projects may not qualify for rebates.

#### Pre-condition characteristics of conditioned space:

- Must be used primarily for commercial purposes.
- The primary heating system must be electric.
- The pre-existing windows must be single-pane, single-pane with storms, or double-paned metal-frame windows.
- Space must be electrically heated; spaces without electric heating and/or cooling equipment, such as a garage or basement are not eligible for rebate.
- Must have a minimum of one year of active, electric services (new construction is not eligible).

#### Post-condition qualifying contractor and equipment selection:

- Customer may opt to self-install windows or select a contractor licensed, insured and bonded to work in Washington State; visit [WA State Department of Labor & Industries](http://www.wa.gov/department-of-labor-and-industries) or contact Wahkiakum PUD to confirm contractor eligibility.
- Installation of replacement window assemblies that have a National Fenestration Rating Council-rated U-value of 0.30 or lower.
- Installation that results in increased window area is not eligible unless required by building code.
- Customer is responsible for checking with and fulfilling any state, county, city government and/or homeowner's association codes, ordinances, local conditions, restrictions, rules and regulations and obtaining any required building permits when installing measures.

**To learn more, contact Wahkiakum PUD at  
360-795-3266 or 360-465-2171 or visit [www.wahkiakumpud.org](http://www.wahkiakumpud.org)**

## **REBATE RATES**

Rebate amount cannot exceed the total cost of the project.

- Rebate rate is \$9.00 per square foot of approved windows replaced

## **DOCUMENTATION CHECKLIST**

### **Prior to Installation**

To receive pre-approval the following must be completed before installation of equipment:

1. Wahkiakum PUD's Commercial Windows Rebate Pre-qualification Request Form
2. Select a qualifying contractor (if applicable) and qualified equipment
3. Participate in onsite PUD windows pre-inspection
4. Obtain necessary building permits (if applicable):
  - Out of town limits: Wahkiakum County Building & Planning (360-795-3067)
  - In town limits: Town of Cathlamet (360-795-3203)

### **After Installation**

The following documentation must be provided to Wahkiakum PUD within 14 days of installation:



1. Request final inspection from Wahkiakum PUD to verify compliance guidelines
2. Request final inspection from permitting agency(s) (if applicable)
3. A copy of equipment/contractor invoice showing: manufacturer, model, type, size and quantity of all products installed, verification of safety glass (if applicable), installation date, location and installed costs (before rebate)
4. NFRC stickers from windows documenting U-value for each window installed

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## Commercial Windows Rebate Pre-Qualification Request Form

**PRE-QUALIFICATION REQUEST:** Pre-approval is required and expires sixty (60) days after approval.

Name of business			Projected install date	
Mailing address			PUD account number	
Physical address				
Primary contact			Phone	
Secondary contact			Phone	
Year building built			Square footage	
Primary use of conditioned space. Please describe the nature of your business (i.e. what services or goods do you provide, grow or manufacture in this conditioned space):				
EQUIPMENT	SPACE 1	SPACE 2	SPACE 3	SPACE 4
Current Heat System Type	<input type="checkbox"/> Air Source Heat Pump <input type="checkbox"/> Electric Zonal or Forced Air Furnace	<input type="checkbox"/> Air Source Heat Pump <input type="checkbox"/> Electric Zonal or Forced Air Furnace	<input type="checkbox"/> Air Source Heat Pump <input type="checkbox"/> Electric Zonal or Forced Air Furnace	<input type="checkbox"/> Air Source Heat Pump <input type="checkbox"/> Electric Zonal or Forced Air Furnace
Proposed Windows to be retrofitted	<input type="checkbox"/> Single pane <input type="checkbox"/> Double pane with metal frame Total square feet _____ No. of Windows _____	<input type="checkbox"/> Single pane <input type="checkbox"/> Double pane with metal frame Total square feet _____ No. of Windows _____	<input type="checkbox"/> Single pane <input type="checkbox"/> Double pane with metal frame Total square feet _____ No. of Windows _____	<input type="checkbox"/> Single pane <input type="checkbox"/> Double pane with metal frame Total square feet _____ No. of Windows _____
Project will be (select one)	<input type="checkbox"/> self-installed <input type="checkbox"/> installed by a contractor		Est. project cost	
Contractor name (if applicable)			Contractor Phone	
Contractor license, registration or WA UBI #				
Have you applied for county and/or state building permits	<input type="checkbox"/> Yes* <input type="checkbox"/> No, but I will <input type="checkbox"/> Not required for project *If yes, what agency issued the permit(s) obtained: _____			
<b>SIGNATURE and DISCLAIMER</b> Applicant is responsible for adhering to Program Guidelines. Wahkiakum PUD hereby disclaims any and all implied warranties (including but not limited to implied warranties of merchantability or fitness for a particular purpose) and shall not be responsible for any representation or promise with respect to the equipment, materials or labor required for the installation of energy efficiency measures on the premises, or the cost of such equipment, materials and labor. By signing this form, I understand that Wahkiakum PUD will make the final determination of any incentive that I may receive. Programs are subject to change without notice.				
Business Owner signature:			Date:	
				
<b>Optional Release:</b> By owner signing below I release my utility rebate to be paid directly to the installation contractor.				
				

**To obtain pre-approval, submit form to Wahkiakum PUD:**

By mail: PO Box 248, Cathlamet WA 98612  
In person: 45 River Street, Cathlamet WA 98612  
By fax: 360-795-8441

**Questions? Contact Wahkiakum PUD:**

Phone: (360) 795-3266 or (360) 465-2171  
Visit us on the web at [www.wahkiakumpud.org](http://www.wahkiakumpud.org)