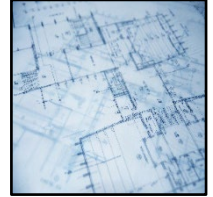


Wahkiakum PUD is helping its business customers reduce their electric consumption through its Custom Project Rebate Program. Targeting commercial, industrial or agriculture business customers, Wahkiakum PUD may be able to develop a customized rebate program that may not fit into other established rebate programs or develop a rebate program that incorporates multiple energy savings measures within one location.



PROGRAM GUIDELINES

Customer eligibility:

- **Pre-approval is required for all utility rebate programs prior to installation** and expires sixty (60) days after approval – projects that require longer than sixty days to complete must obtain special approval from Wahkiakum PUD.
- Must be a current commercial, industrial or agricultural electric customer of Wahkiakum PUD.
- Customer must participate in onsite inspection(s) and documentation requirements as required by utility to verify eligibility and installation of materials/equipment.
- Funds for this program are limited. This program is offered on a first-come, first-served basis and is effective until funding is expended or the program ends. Wahkiakum PUD reserves the right to deny an application, modify or discontinue this program without prior notice at the PUD's sole discretion and reserves the right to determine eligibility and the right to verify equipment and materials installed. Incomplete projects may not qualify for rebates.

Pre-condition characteristics of space:

- Must be used primarily for non-residential purposes.
- Must have a minimum of one year of active, electric services (new construction is not eligible).
- Additional pre-condition guidelines vary based on scope of work and will be captured during pre-approval process.

Post-condition, qualifying contractor and equipment selection:

- Selected contractor must be licensed, insured and bonded to work in Washington State; visit [WA State Department of Labor & Industries](#) or contact Wahkiakum PUD to confirm contractor eligibility.
- Custom projects must not result in fuel switching, which is defined as moving from electric to nonelectric.
- Custom projects are limited to one sector (commercial, industrial or agriculture) per project.
- Projects must be designed to result in improvements in the energy efficiency of electricity use and must have an expected life of energy savings of at least one year. Additional guidelines may vary based on scope of work and will be captured during pre-approval process.
- If savings are more than 200,000 kWh, the project must demonstrate a B/C ratio ≥ 0.5 .
- The preapproved M&V plan must be documented and the implemented plan will be either (1) engineering calculations with a verification plan or (2) a comprehensive M&V plan.
- Customer is responsible for checking with and fulfilling any state, county, city government and/or homeowner's association codes, ordinances, local conditions, restrictions, rules and regulations and obtaining any required building permits when installing measures.

REBATE RATES

Rebate amount cannot exceed 70% the total cost of the project. The rebate rate varies by sector, project type, expected measure life (years) of energy savings, verification and/or bundled energy savings. The rebate will be estimated within the utility's custom project calculator spreadsheet and/or pre-approval process. Final rebate rate will be captured within the project calculator spreadsheet and/or final project documentation process.

DOCUMENTATION CHECKLIST

Prior to Installation

To receive pre-approval submit the following documentation to Wahkiakum PUD before installation of equipment:

1. Wahkiakum PUD's Non-Residential Custom Project Rebate Pre-Qualification Request Form
2. Spec sheets or nameplate information for all preexisting and proposed new equipment
3. Participate in onsite pre-inspection(s) as required by utility to verify eligibility
4. Custom Project Proposal must include, at a minimum, project baseline description (including appropriate nameplate information, current operating conditions, etc.), proposed efficiency measure, project cost estimate, and M&V Plan. Wahkiakum PUD may be able to assist you with this proposal's development.
5. Additional guidelines may vary based on scope of work and will be captured during pre-approval process.

After Installation

The following documentation must be provided to Wahkiakum PUD within 14 days of installation:

1. Request final inspection from Wahkiakum PUD to verify compliance guidelines
2. Completion Report must include project baseline description, completed measure description (including pre- and post-operating conditions and schedule, appropriate nameplate information, completed M&V plan (with all supporting data and analysis), and project cost and O&M savings documentation. Wahkiakum PUD may be able to assist you with this completion report development.
3. Project documentation including, at a minimum:
 - a. All pre/post nameplate and/or measurement data, assumptions, energy models, or calculations
 - b. Equipment invoice showing equipment manufacturer, model number, size, quantity installed or used, order or purchase date
 - c. Documentation must include incremental and/or total cost documentation
 - d. Verified energy savings and documentation showing how the projected non-energy benefits (i.e. operations and maintenance costs) were calculated (if applicable)
 - e. Itemized cost documentation
4. Verification that installation has cleared all required building permits (if applicable)
5. Additional documentation guidelines may vary based on scope of work and will be captured during invoicing process.

**To learn more, contact Wahkiakum PUD at
360-795-3266 or 360-465-2171 or visit www.wahkiakumpud.org**



Non-Residential Custom Project Rebate Pre-Qualification Request Form

PRE-QUALIFICATION REQUEST: Pre-approval is required and expires sixty (60) days after approval.

Name of business				Estimated install date	
Physical address				PUD account number	
Rebate mailing address					
Property owner				Phone	
Business owner				Phone	
Year building built (if applicable)		Square footage of heated space (if applicable)		Sector (select one)	☐ Commercial ☐ Industrial ☐ Agricultural
Primary use: describe nature of business (i.e., what services or goods do you provide, grow or manufacture in this space)					

INSTALLATION INFORMATION & NEW EQUIPMENT

Project contractor			Estimated cost	
Company phone		Contractor license number		
Please briefly describe your project				
If your retrofit project is within a heated space what is your current heat source (list all that apply)				
What measures are you retrofitting (check all that apply)	☐ Lighting ☐ HVAC ☐ Insulation ☐ Windows ☐ Refrigeration ☐ Kitchen & Food Service ☐ Small Air Compressor System ☐ Welder Upgrade ☐ Green Motors Rewind ☐ Water Heater ☐ High Frequency Battery Charger Upgrade ☐ Irrigation ☐ Agriculture Pumps ☐ Stock Tank De-icer ☐ Other _____			
Baseline eligibility checklist	Is this a newly constructed facility or newly constructed exterior area?			☐ Yes ☐ No
	Is this a newly constructed addition to an existing facility that adds usable floor area?			☐ Yes ☐ No
	Is the project a major renovation requiring a whole building permit?			☐ Yes ☐ No
	Is there a change in occupancy type (i.e. office to food service, warehouse to office, etc.)?			☐ Yes ☐ No
	Does the project include fuel switching from electric to non-electric source?			☐ Yes ☐ No
	Is the expected life of the energy saving for each measure greater than one year?			☐ Yes ☐ No

SIGNATURE and DISCLAIMER

Applicant is responsible for adhering to Program Guidelines. Wahkiakum PUD hereby disclaims any and all implied warranties (including but not limited to implied warranties of merchantability or fitness for a particular purpose) and shall not be responsible for any representation or promise with respect to the equipment, materials or labor required for the installation of energy efficiency measures on the premises, or the cost of such equipment, materials and labor. By signing this form, I understand that Wahkiakum PUD will make the final determination of any incentive that I may receive. Programs are subject to change without notice.

Property owner signature:



Date:

Optional Payment Release: By owner signing below I release my utility rebate to be paid directly to the installation company.



To obtain pre-approval, submit form to Wahkiakum PUD:

By Fax: 360-795-8441 or Email: cs@wahkiakumpud.org

By Mail: PO Box 248, Cathlamet WA 98612

In Person: 45 River Street, Cathlamet WA 98612

Questions? Contact Wahkiakum PUD:

Phone: (360) 795-3266 or (360) 465-2171

Online: www.wahkiakumpud.org